

## 2025 OPENING BUSINESS ACCOUNTS

3/26/OKC

3/27/ENID

OBA Members: Register online at [www.oba.com](http://www.oba.com).

Please mark which session you will attend.

March 26 - OKC / Harris Event Center at OBA

March 27 - Enid/Autry Center

OBA MEMBERS: REGISTER ONLINE AT [WWW.OBA.COM](http://WWW.OBA.COM).

Earlybird fee by 3/12/25: \$175

Regular fee after 3/12/25: \$185

Non-members: \$300

**The fee is per person and includes instruction, materials, and a light snack.**

Cancellation requests must be made in writing and be received by 3/12/25 to receive a full refund. A 50-percent refund will be given on all cancellations received by 3/19/25.

No refunds will be given on requests received after 3/19/25; however, substitutions may be made

BANK/CO. \_\_\_\_\_

PHONE \_\_\_\_\_

FAX \_\_\_\_\_

P.O. BOX \_\_\_\_\_ CITY \_\_\_\_\_

ZIP \_\_\_\_\_

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

MOBILE PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

NAME \_\_\_\_\_

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MOBILE PHONE \_\_\_\_\_

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### PAY BY CREDIT CARD:

For security reasons, please e-mail your registration form and credit card information to:

secure e-mail: [secure@oba.com](mailto:secure@oba.com)

BILL TO  VISA  MASTERCARD  AMEX  DISCOVER  
CARDHOLDER NAME \_\_\_\_\_

CARD # \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ CVC# \_\_\_\_\_

SIGNATURE \_\_\_\_\_

### PAY BY CHECK:

Mail this form with payment to:

Oklahoma Bankers Association

P.O. Box 960173

Oklahoma City, OK 73196-0173

## SCHEDULE

Registration ..... 4:00 p.m.

Program.....4:30 p.m. - 8:00 p.m.

## LOCATION

March 26 Harris Event Center at OBA  
643 NE 41st Street, OKC  
405-424-5252

March 27 Autry Center  
1201 W. Willow Road  
Enid, OK 73703  
580-242-2750

## ACCOMMODATIONS

### Oklahoma City:

Residence Inn Bricktown  
400 E. Reno Ave.  
Oklahoma City, OK 73104  
405-601-1700

Choose option 0 for OBA rate of \$122  
Free breakfast, Self parking \$18/day.

Embassy Suites, OKC Medical Center  
741 N Phillips Ave  
405-239-3900

Ask for the OBA business rate of \$152,  
Made to order breakfast, Self parking \$14/day.

## QUESTIONS?

Call Nancy, Debbie or Janis at the OBA for further information at 405-424-5252, or e-mail Janis at [janisr@oba.com](mailto:janisr@oba.com).

If you have a disability that may impact your participation in this event, please forward a statement regarding any special needs to the OBA. We will contact you to discuss accommodations.



# 2025 Opening Business Accounts



MARCH 26 | OKC  
HARRIS EVENT CENTER/OBA

MARCH 27 | ENID  
AUTRY TECHNOLOGY



OKC



ENID

## COURSE DESCRIPTION

Whether because of the complexity or the lack of frequency, opening business accounts seems to create the most angst for many bankers. In this 3-1/2-hour evening seminar, participants gain confidence and a clear understanding of the regulatory, compliance, documentation, and state law requirements for opening business accounts. With 20+ years of experience, Matt Dickinson brings technical information to life with his engaging training style, real-life examples, and in-depth knowledge. Matt empowers bankers with the skills and tools to protect their organization while at the same time focusing on providing quality customer service. The training manual is customized to state law and is known as the technical reference handbook for new account departments nationwide.

## WHO SHOULD ATTEND

Customer contact personnel, supervisors, and officers whose responsibilities include opening or managing new accounts. Personal Bankers, BSA Officers, Deposit Operations, Branch Administration, CIP Managers, Training and Business Development Officers, Internal Auditors, and Compliance Officers will find the information extremely beneficial. Lending assistants and officers will find the information informative as well. Excellent for supervisors or officers who have recently assumed the responsibility of new accounts but perhaps have never worked in the new account area.

## COVERED TOPICS

- Who has the Legal Right to Represent Each Business Structure?
- Business Account Documentation – Internal Forms and Secretary of State
- When Does a Bank Need Customer-Provided Documents– Partnership Agreement, Minutes, or Bylaws?
- Understanding the Importance of Resolutions
- How Businesses Are Taxed and Why We Care
- Which Business Structures Are Required to Obtain an EIN, and Which May Use an SSN?
- What is the Risk of Running Consumer Reports, like ChexSystems, on a Non-Owner of a Business Account?
- Sole Proprietorships
- General (GP) | Limited Partnerships (LTD) | Limited Liability Partnerships (LLP) | Limited Liability Limited Partnerships (LLLP)
- Limited Liability Company and Series LLC (LLC/SLLC) | LLC Owned By a Revocable Trust | LLC - Determining Tax Classification
- Profit and Non-Profit Corporations | Professional Corporations | Sub Chapter S-Corp | 501(c)3 Corporations
- Nonprofit Association | Social Clubs | Charitable Organizations
- Escrow | Agency | Intermediary Accounts
- Interest On Lawyer Trust Accounts (IOLTA)
- Process For Removing an Owner or Non-Owner as a Signer on a Business Account
- Who Has Access to a Business Account at the Death of a Business Account Owner or Authorized Signer
- FinCEN - Beneficial Owner Requirements
- Beneficial Ownership Certification and Documenting Complex Business Structures
- Documenting Foreign Entities (Businesses Established Outside of Oklahoma or the US)

## SPEAKER

**Matt Dickinson, a 20+ year banker and leading retirement account consulting and education provider, acquired Training Resources Consulting, LLC, a well-known and highly respected name in the financial industry recognized as one of the country's foremost experts in New Accounts Documentation and Compliance education. After five decades in the financial industry, Suzie Jones retired effective January 1, 2024. Matt will continue to use the same new account training program and materials Suzie developed, known for its customization to state law and one of the industry's most outstanding and comprehensive resources. Matt is known for his approachable training style, sense of humor, and passion for providing knowledge to bankers so they can serve their customers confidently while managing risk. He partners nationally to provide new account training for 16 state bank associations.**

**Matt enjoys family time with his four daughters, cooking, and has completed three full Ironman triathlons; with the dedication and patience it takes to complete this task, he wants his seminar participants to know they will receive the same patience and dedication.**

*It is highly recommended that attendees bring a copy of their financial institution's signature card and business account resolutions to reference during the training session.*

## REGISTRATION

To qualify for the early bird fee of \$175, you must register by 3/12/25. The fee after 3/12/25 is \$185. Cancellation requests must be made in writing and be received by 3/12/25 to receive a full refund. A 50-percent refund will be given on cancellations received by 3/19/25. No refunds will be given on requests received after 3/19/25; however, substitutions may be made.